



James Ellis
Head of Legal and Democratic
Services

MEETING : HUMAN RESOURCES COMMITTEE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : WEDNESDAY 25 MAY 2022
TIME : 7.00 PM

PLEASE NOTE TIME AND VENUE

MEMBERS OF THE COMMITTEE

Councillor Rosemary Bolton (Chairman)
Councillors A Alder, S Bull, J Dumont, M McMullen, S Newton and
P Ruffles

*(Note: Substitution arrangements must be notified by the absent Member
to Democratic Services 24 hours before the meeting)*

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Disclosable Pecuniary Interests

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

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AGENDA

1. Appointment of Vice-Chairman for 2022/23

2. Apologies

To receive apologies for absence.

3. Minutes - 15 February 2022 (Pages 7 - 18)

To receive the Minutes of the meeting held on 15 February 2022

4. Chairman's Announcements

5. Declarations of Interest

To receive any Member's Declaration of Interest.

6. Health and Safety Committee Minutes - 22 February 2022
(Pages 19 - 28)

To receive the Minutes of the Health and Safety Committee meeting held on 22 February 2022

7. Health and Safety Quarterly Review - Quarter 4, Incorporating the Annual Review (Pages 29 - 50)

8. Human Resources Management Quarterly Statistics Report - Quarter 4 2021/22 (Pages 51 - 60)

9. Annual Turnover Report 2021/22 (Pages 61 - 72)

10. Annual Learning and Development Review 2021/22 (Pages 73 - 84)
11. Employee Health and Wellbeing Report 2021/22 (Pages 85 - 110)
12. Human Resources and Organisational Development Annual Plan 2022/23 (Pages 111 - 126)
13. Human Resources and Payroll Team Update (Pages 127 - 146)
14. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.